**A picture containing graphics, screenshot, font, graphic design

Description automatically generated**

**Jane Associate Membership Application**

Your name: Date of birth:

Address:

Contact phone number:

Email address:

Next of kin (name and contact phone number):

Tell us a little about yourself:

Why would you like to be an Associate Member? Tell us in 200 words or less.

What university are you studying at?

Student ID: Part time/Full time

What course are you studying?

What units are you studying?

What year of your study are you?

Do you have any learning challenges we should know about? If so, can you please tell us about them.

Do you have any medical issues, including mental health and allergies, we should know about? If so, can you please tell us about them.

**Enrolment**  (please tick which option you would like):

I would like to enrol in the Associate Program for:

One semester ($1300, inc GST) OR Two semesters ($2300)

I would also like to enrol for Welcome Week:

Semester 1, 2024 ($480)

**Payment methods** (please tick which option you would like):

Option 1: Please invoice me and I will pay via bank transfer

Option 2: Please accept credit card details

Name on credit card:

Credit card number: Expiry Date: CSV:

As applicable:

Please use the balance of my room deposit. I will pay the balance by the method I have chosen above.

NB Please note that the amount must be paid in full before an offer can be made. The Associate Member Code of Conduct must also be signed and returned to [registrar@jane.edu.au](mailto:registrar@jane.edu.au)

**The small print: Terms and Conditions of Associate Membership**

1. The Associate Program is available to those:
   * + students of the University of Tasmania who do not live at Jane and may wish to have an association with the College while living in other accommodation;
     + past students of Jane who are still students at the University of Tasmania and would like to continue their association with the College.
2. Once we have your enrolment, we’ll send you a conditional offer, to be confirmed once payment is received and a signed Code of Conduct has been received.
3. Associate membership costs $1100 per semester. A 10% discount per semester will apply to students who enrol for 2 semesters up front.
4. Casual accommodation is for accommodation at Jane for a maximum of 1-6 consecutive nights. For more than 6 nights, the usual semester weekly rate will apply.
5. No more than one series of 6 consecutive nights is permitted as an Associate member.
6. The casual accommodation rate includes breakfast and bed linen.
7. The 12 meals can be for lunch or dinner but they do not include a formal dinner. Meal vouchers for more meals can be purchased from the Office.

Associate members are invited to all formal dinners, the cost of which is included in the Associate Membership package. Associate Members are provided with the dates in advance and are requested to apologise for non-attendance to the Registrar at [registrar@jane.edu.au](mailto:registrar@jane.edu.au) by 2pm of the day of the formal dinner.

1. The Associate Membership will cover the period starting first week of Semester and will expire the Saturday after the end of semester exams.
2. As casual guests, students are expected to abide by the same terms and conditions as a full-fee paying student. Those obligations are outlined in the Jane Student Handbook as College Obligations and Terms of Residence (COTR).
3. Associate members of Jane are also expected to sign an Associate Member Code of Conduct before a full offer can be made.
4. Associate membership is at the discretion of the College and may be refused for a number of reasons including but not limited to non-payment of semester fees, or poor behaviour whilst at College.
5. The College reserves the right to cancel Associate membership due to breaches of the Code of Conduct or the COTR. In such a situation a refund for remaining fees may be offered minus a $220 cancellation fee plus any fines or charges levied by the College.
6. Withdrawal from the Associate Membership during before the conclusion of the agreement needs to be in writing to the [registrar@jane.edu.au](mailto:registrar@jane.edu.au) and will incur a cancellation fee of $220.
7. Should you choose to transfer from an Associate Membership to full residency, we’ll waive the cancellation fee and apply any remaining credit towards your full fee payment.
8. Tutorial support is subject to tutor availability and limited to two sessions of two hours duration each. Additional tutorial sessions may be purchased by Associate Members at $105.72 per two-hour session, also subject to tutor availability.
9. Mentor sessions, Micro-credentials and tutorials will mostly be organized as group sessions as far as possible.
10. Payment can be made in a number of ways:
    * + Upfront payment of the whole via credit card or direct bank deposit
      + Transferring the remains of your room deposit or credit to your membership and paying the rest upon receipt of an invoice from the College.